

VIKING ACADEMY TRUST



**GOVERNANCE
AUDIT
PROGRAMME**

2022-2023

UPTON JUNIOR SCHOOL



LAB Governor Monitoring Visits

Chair of Governors: Mr R Curtis

Clerk: Mrs N Costin

“Being a school governor or trustee is a challenging but hugely rewarding role. It will give you the chance to make a real difference to young people, give something back to your local community and use and develop your skills in a board-level environment.” National Governors Association (NGA)

LAB Governor Monitoring visits & Actions (with a view to monitor the Upton School Improvement Plan) 2022-23

Visits to link to one or more of the following:

- Safeguarding
- SEND
- Pupil Premium
- School Improvement Priorities (as highlighted in school SIP Priority Wheel), with further detail in full SIP

Governors will complete a 'Note of Visit' (NoV) following each monitoring visit/action. [Click here to access the NoV template](#)

Term	What	Who	Contact	Achieved / Comments	RAG
Visits to be completed prior to LAB in order to be shared at the Term 1 meeting					
1	Improvement Planning: Key Priorities	N.Roby (CoT) & R.Curtis (CoG)	VAT Leadership Team	16/09/22	
	Quality of Education – Standards	R. Curtis (CoG)	DA (HoS)	11/11/22	
	Health & Safety Walk	P.Higgin (C LAB) & R.Curtis (CoG)	SH (CLO)	13/10/22	
	Safeguarding & SCR & Staff CPD	J.Brand (Trustee) R.Curtis (CoG)	LB (HRD)	17/10/22	
Visits to be completed prior to LAB in order to be shared at the Term 2 meeting					
2	Improvement Planning: Key Priorities	R.Curtis (CoG)	DA & ML	04/11/22	
	Safeguarding - Pastoral	J.Brand (Trustee) R.Curtis (CoG)	LB (HRD)	7/11/22	
	Safeguarding: SCR	J.Brand	LB (HRD)	9/11/22	
	Quality of Education – Curriculum	R Curtis (CoG)	DA (HoS)	11/11/22	
Visits to be completed prior to LAB in order to be shared at the Term 3 meeting					
3	Improvement Planning: Key Priorities	N.Roby (CoT) & R.Curtis (CoG)	VAT Leadership Team	13/01/23	
	Safeguarding – Pastoral	J Brand (Trustee) R Curtis (CoG)	LB (HRD)	02/02/23	
	Standards – Music & PE	R Curtis (CoG)	DW	02/02/2023	

Visits to be completed prior to LAB in order to be shared at the Term 4 meeting					
4	Quality of Education – Pastoral	J Brand (Trustee)	CC & EH (SENCO's)	28/02/23	
	Standards – Music & PE	R Curtis (CoG)	DW	28/02/23	
Visits to be completed prior to LAB in order to be shared at the Term 5 meeting					
5	Improvement Planning: Key Priorities	R.Curtis (CoG)	DA & ML		
	H&S Checklist walk	R Curtis (CoG)	SH (EH&S manager)	30/03/23	
	Safeguarding (Pastoral)	R Curtis (CoG)	DSL, HoS, DH, LM	04/05/23	
Visits to be completed prior to LAB in order to be shared at the Term 6 meeting					
6	Behaviour	A Somers (Local Gov)	DHT	26/06/23	
	H&S Checklist walk	R Curtis (CoG) & D Clarke (Local Gov)	SH (EH&S manager)	13/07/23	
	Behaviour	A Somers (Local Gov)	DHT/ AHT	17/07/23	
	Safeguarding (Pastoral)	J Brand (Trustee)	SENCO / CoG	13/07/23	
	Improvement Planning: Key Priorities	N.Roby (CoT) & R.Curtis (CoG)	VAT Leadership Team	07/23	