

For the next 2 weeks, Live Lessons will be taking place on TEAMS.

1) How to access TEAMS. Using “Chrome” or “Microsoft Edge” go to the Upton School Website (www.uptonjunior.com) – then click on UPTONSHIP 2020 in the menu. You can also access Teams via an App on an iPad/tablet or your computer.

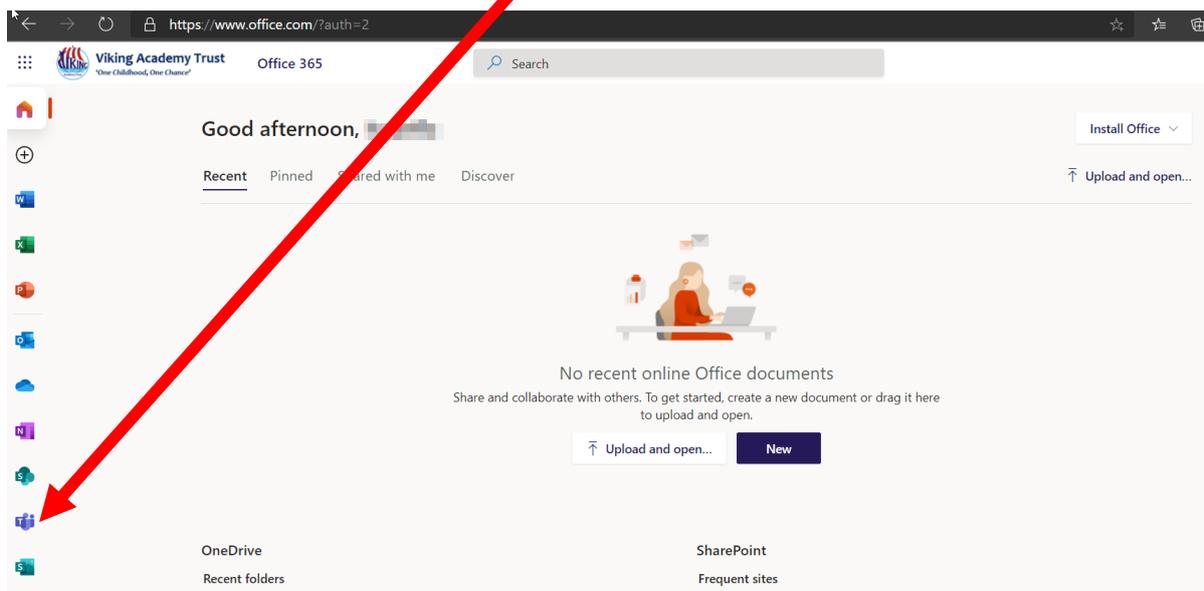
Now click on Link for TEAMS.



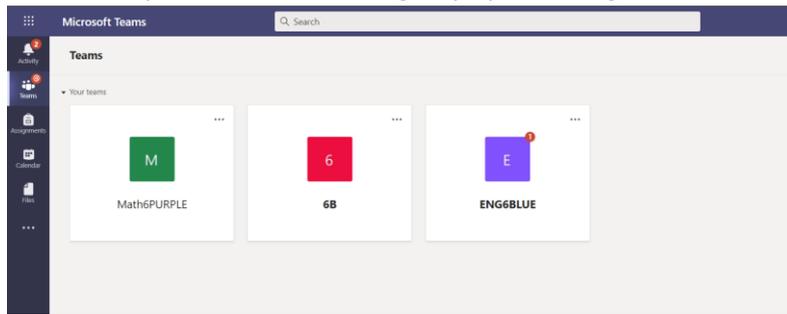
Help guides for Accessing TEAMS can be found here....

2) The details to access TEAMS for your child can be found on MCAS app or website (www.mychildatschool.com) under REPORTS. The document you need is called “OFFICE 365 TEAMS details”

3) Once you have logged into office. Click on TEAMS



In Teams – you should see the 3 groups you belong to... Maths, English and Class

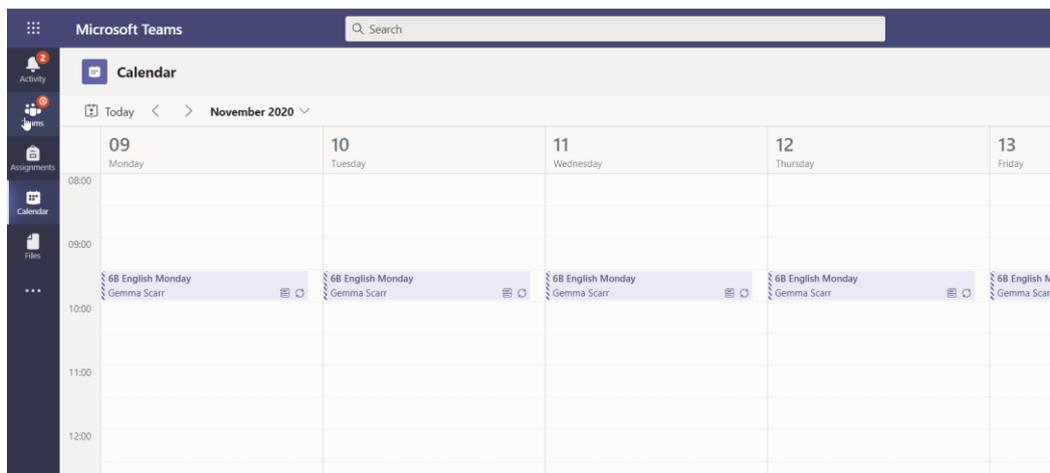


9:30 am – Live lesson for English (This session will also be recorded so you can watch this at a different time)

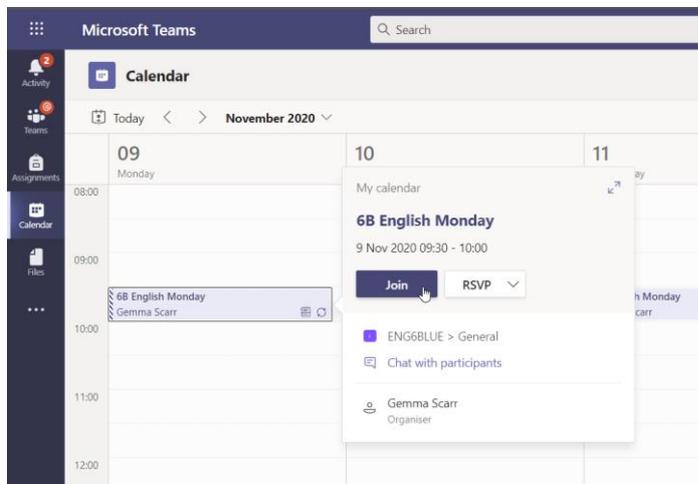
11:00 am – Live lesson for Maths (This session will also be recorded so you can watch this at a different time)

Afternoon support is also available – see the calendar

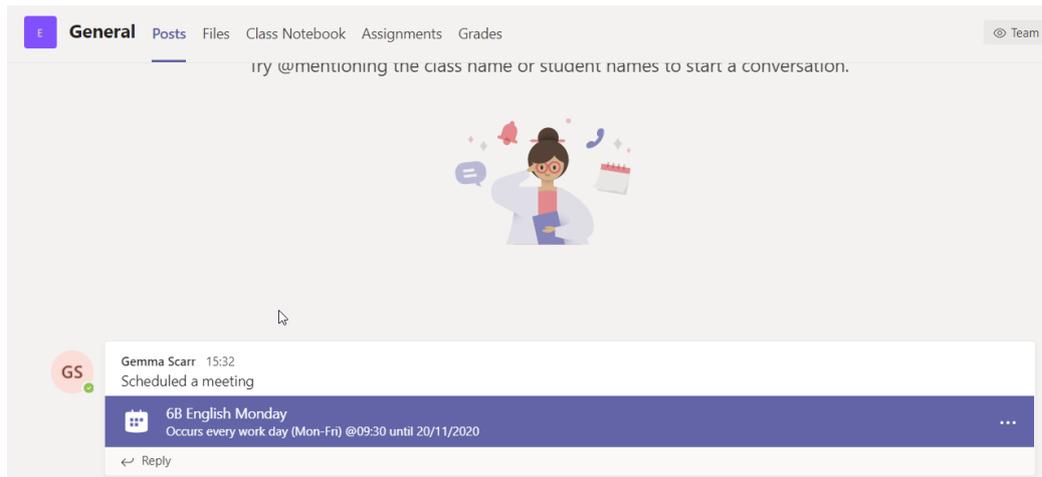
4) Joining a live lesson. Click on the Calendar.



Click on the correct day and Choose JOIN.



4a) Meetings and Activities can also be found under POSTS within each team.



5) Once you have joined your Live Lesson, you can chat and view the group – but during the actual live lesson, your camera and mic must be switched off.

6) You can post questions and chat with your teachers VIA the POSTS PAGE.

7) Assignments for work can be found within the Teams area.

There is a video on the school website, Upton Ship 2020 – Helpguides, to remind you how to access an assignment.

If you need any help accessing TEAMS – please email Mr Jackson jamie.jackson@uptonjunior.com