UPTON JUNIOR SCHOOL

Executive Headteacher: Mrs. M Lewis **Head of School:** Miss. D Arthur

Email: headofschool@uptonjunior.com

Tel: 01843 861393



Part of The Viking Academy Trust

22nd February 2018

Dear Parent / Carer,

Year 5 Dover Sea Sports Trip - 6th & 13th July 2018

We are delighted that we have been able to organise a trip to Dover Sea Sports Centre on 6th & 13th July for interested pupils. The children will receive 3 hours of quality instruction in activities such as sailing, rafting and paddle boarding.

Trips such as this are <u>optional</u>, but are also enjoyable and valuable in terms of new experiences and skills for pupils. The cost of the trip will be £34. This is an excellent rate for qualified instruction and also includes travel by coach, use of wetsuits, helmets and all other necessary equipment.



If you would like your child to be part of this fantastic opportunity, please complete the slip below and return it to the School Office by 2nd March 2018. The £14 deposit is payable at this time via School Money. This is a safe and secure way to pay for your child's trip online, but if you are unsure or have any difficulties logging in, please contact the School Office directly. The remaining balance can be paid online in £5 installments, or in one sum if you prefer. The balance will need to be paid by Monday 25th June.

If you wish to pay in instalments the dates are:

Deposit due: 2nd March 2018 - £14 1st Instalment: 29th March 2018 - £5 2nd Instalment: 27th April 2018 - £5 3rd Instalment: 25th May 2018 - £5 4th Instalment: 25th June 2018 - £5

A letter will be sent out closer to the time of the trip with further details. The Dover Sea Sports Centre has a website: www.doverseasports.co.uk if you are interested in finding out more.

Yours sincerely	
Mrs S E Ballen	
OAA Coordinator	
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Online Payments: This trip is now available to pay online at www.schoolmoney.co.uk with your individual log-in details. This is a safe and secure way to pay for your child's trip online, if you are unsure please contact the school office directly.

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Behaviour Policy & School Trips: Our expectation is for all of our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School and it is expected they follow the high standard of behaviour set whilst they are in school.

The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'.

We have in place a '3 Strikes Policy' using our 'Behaviour Points' as a means to measure 'unacceptable behaviour'. Any child receiving less than 22 points in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with less than 22 points, then the 2nd strike will be issued and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with less than 22 points for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit.

I am confident this situation will not arise with your child but it is my duty to make you aware of our policy at this stage.