UPTON JUNIOR SCHOOL

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22 January 2019

Dear Parent / Carer,

Year 4 Residential trip to Creed Outdoor Learning, Sittingbourne – 22nd to 23rd May 2019 or 23rd to 24th May 2019

We are delighted to inform you that Upton Year 4 children are being offered the exciting opportunity to enjoy a **two day (one night)** CAMPING residential outdoor learning course at Creed Outdoor Learning, in May. We are very fortunate to have secured a booking as the centre is extremely popular with school groups.

The trip will take place in 2 groups. The first group will depart Upton on the morning of 22nd May and return 23rd May 2019 at approximately 3:00pm - the second group will depart Upton on 23rd May and return 24th May 2019 (same times). The cost of the visit will be no more than £62 and includes return travel by coach, full board accommodation and a full programme of activities.

Residential courses organised by the school are an <u>optional</u>, but highly valuable part of the National Curriculum. Pupils benefit hugely from the experience, both educationally and socially.

If you wish your child to be part of this exciting opportunity, <u>please complete the slip below, return the slip</u> to school and pay the £10 deposit via School Money no later than Friday 8th February. You will then be able to pay in instalments via the School Money website, with the full amount due by 23rd April 2019. Once we have the full number of children wishing to go on the trip we will provide you details of which group your child will be in.

There will be an introductory meeting on Tuesday 29th January at 6:00pm in the hall, Mr Oxberry from Creed Outdoor Learning along with Mrs Ballen and Mrs Blunden will provide you with further details of this exciting trip! We do recommend that children do not attend this meeting, though we understand that this may not be possible. The children will have their own meeting with Mrs Ballen and Mrs Blunden during the school day.

In the meantime if you wish to find out more about the ethos of Creed Outdoor Learning, its courses, supervisory and safety measures, please visit http://creed-outdoorlearning.co.uk/.

One Childhood One Chance

Upton Junior School is operated by Viking Academy Trust which is a charitable company limited and registered in England and Wales with Company Number 09449979. Registered Office is at Chilton Primary School, Chilton Lane, Ramsgate, Kent CT11 0LQ

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Please be aware we reserve the right to withdrawn your child's place on the above trip if payment and any forms are not received by the date given. This will then enable us to offer a place to any child on the waiting list.

Online Payments: This trip is now available to pay online at <u>www.schoolmoney.co.uk</u> with your individual log-in details. This is a safe and secure way to pay for your child's trip online. If you require a password reminder or need any further assistance please contact the school office directly.

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Behaviour Policy & School Trips: Our expectation is for all of our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School and it is expected that they follow the high standard of behaviour set whilst they are in school.

The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'.

We have in place a **3 Strikes Policy** using our 'Behaviour Points' as a means to measure 'unacceptable behaviour'. Any child receiving 22 points or less in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with 22 points or less, then the 2nd strike will be issued and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with 22 points or less for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit.

I am confident this situation will not arise with your child but it is my duty to make you aware of our policy at this stage.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Miss D Arthur

Head of School

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