

UPTON JUNIOR SCHOOL

Executive Headteacher: Mrs. M Lewis
 Head of School: Miss. D Arthur
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 Tel: 01833 851393



Part of The Viking Academy Trust

Wednesday, 16 October 2019

Dear Parents / Carers,

Re: 'Mother Goose' Pantomime at Marlowe Theatre, Canterbury on Monday 16th December 2019

Christmas is such a magical time for our children so we have organised a very special event for our pupils. On **Monday 16th December**, Year 3 & 5 pupils will have the opportunity to step into Christmas by watching the matinee performance of the 'Mother Goose' pantomime at the Marlowe Theatre, Canterbury. Pupils will travel to Canterbury by coach. However, please be aware pupils will be returning later than the end of the school day.

To cover the costs for this trip we would be grateful for a contribution of £16.00 **by Friday 29th November 2019**. This trip is now available to pay online at www.eduspot.co.uk with your individual log-in details. This is a safe and secure way to pay for your child's trip online, if you are unsure please contact the school office directly. Please also return the slip below to your child's class teacher.

Yours sincerely

Miss D Arthur

Head of School

X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....X.....

Upton Junior School

Mother Goose - Marlowe Theatre Canterbury

Please complete the attached form and return to school no later than Friday 29th November 2019.

I give consent for my child _____ Class _____ to travel to and from Marlowe Theatre, Canterbury on **Monday 16th December 2019** to watch the 'Mother Goose' pantomime matinee. I understand they will travel by foot and coach to and from school.

I also agree to my son / daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

Any relevant medical information.....

My child will have one of the following for which they will be responsible: Inhaler: Epi-pen:
 Diabetic Kit: Travel Sickness Tablet
 (please ensure if possible a 1 a day tablet)

Signed Parent/GuardianPrint Name

Emergency contact number for the day.....

£16.00 payment made: Online

Please be aware we reserve the right to withdrawn your child's place on the above trip if any forms are not received by the date given.

One Childhood One Chance

Upton Junior School is operated by Viking Academy Trust which is a charitable company limited and registered in England and Wales with Company Number 09339979. Registered Office is at Chilton Primary School, Chilton Lane, Ramsgate, Kent CT11 0LQ

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Behaviour Policy & School Trips: Our expectation is for all of our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School and it is expected they follow the high standard of behaviour set whilst they are in school.

The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'.

We have in place a '**3 Strikes Policy**' using our 'Behaviour Points' as a means to measure 'unacceptable behaviour'. Any child receiving 22 points or less in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with 22 points or less, then the 2nd strike will be issued and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with 22 points or less for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit.

I am confident this situation will not arise with your child but it is my duty to make you aware of our policy at this stage.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Miss D Arthur

Head of School

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