



7<sup>th</sup> January 2020

Dear Parent/Guardian,

## Pupil Premium Funding and Free School Meals

At Upton Junior School we want to make sure that we are providing your child with the best education and support we can.

**If your child is eligible for 'free school meals' and you register them for this, we'll receive extra funding called 'Pupil Premium'. We use this extra money to improve the educational provision and resources at the school.**



Pupil premium funding from the government is given to schools to help pupils reach their full potential, regardless of their background or financial situation. It's provided for pupils who:

- **Are registered for free school meals**
- **Have been registered for free school meals at any point in the past 6 years**
- **Are, or have been, in care**
- **Have parents in the armed forces**

For every child awarded Pupil Premium, Upton Junior School receives £1,320 each year. For every child awarded the Armed forces Pupil Premium element, Upton will receive £300.

### How does it work? What do I need to do?

1. First, check if you qualify - it is not just if you are unemployed, so please look at the eligibility list below.

**If you are a parent in the armed forces, please complete parts 1 and 2 only and sign the declaration.**

2. Registering is really quick and easy with two choices to apply, you can either apply online at <https://www.kent.gov.uk/education-and-children/schools/free-school-meals> or we can check eligibility on your behalf, just simply complete the attached registration form to the school office. We will treat your application in the strictest confidence.

If you need assistance with this or access to a computer, we can help - just ask, our office team are here to assist you with your application.

If you have more than one child, you will need to register online for **EACH** child and include the names of **EACH** child on the attached registration form.

3. Registering for free meals could raise an extra **£1,320** for our school, to fund valuable support like extra tuition, additional teaching staff or after school activities. If you don't want your child to have the school

## One Childhood One Chance

Chilton Primary School is operated by Viking Academy Trust which is a charitable company limited and registered in England and Wales with Company Number 09449979. Registered Office is at Chilton Primary School, Chilton Lane, Ramsgate, Kent CT11 0LQ



meals, they can continue as normal - as long as you qualify and are registered, the school still receives £1,320 extra.

4. No one will know you have registered, this is completely confidential and it will not affect any other benefits you are claiming.

## Eligibility

You can register your child for Pupil Premium and Free School Meals if you get any of these benefits:

- Universal Credit with an annual net earned income of no more than £7,400 (616.67 per month).
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Are a parent in the armed forces

### Does my child have to eat the free school meals?

No, pupils registered for free school meals don't have to eat them. If you're eligible but want your child to have packed lunches you should still register because the school will receive the funding which can support your child in other ways.

Similarly, if your child prefers only *Roast Dinner Wednesday* or *Fish and Chip Friday*, by applying for Free School Meals, your child will get their favourite meal for FREE!

## Universal Infant Free School Meals - Advice for parents with a child in Year 3

Currently, pupils in Reception, Year 1 or Year 2 are entitled to free school meals thanks to a different government scheme known as universal infant free school meals (UIFSM). You shouldn't confuse UIFSM with free school meals and the pupil premium. **This means that once your child leaves Year 2 to start at Upton, they are no longer eligible for UIFSM.**

If you believe that your child is eligible for Free School Meals, you will need to apply using the form below.

## More Information

For more information about pupil premium go to our website, which contains details of how the pupil premium has been spent in the past academic year and how it will be spent this year.

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# UPTON JUNIOR SCHOOL

Executive Headteacher: Mrs. M Lewis  
 Head of School: Miss. D Arthur  
 Email: [headofschool@uptonjunior.com](mailto:headofschool@uptonjunior.com)  
 Tel: 01843 861393



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## Free School Meals Registration Form

### 1. ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth			Name of School
		DD	MM	YYYY	
		DD	MM	YYYY	
		DD	MM	YYYY	

### 2. PARENT/GUARDIAN DETAILS

	Parent/Guardian 1										Parent/Guardian 2																																																	
Last Name																																																												
First Name																																																												
Date of Birth	DD										MM										YYYY										DD										MM										YYYY									
National Insurance Number*																																																												
National Asylum Support Service (NASS) Number*			/			/							/			/																																												
Daytime Telephone Number																																																												
Mobile Number																																																												
Address																																																												
	Postcode:										Postcode:																																																	

#### Universal Credit

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year? (Please place an X in the appropriate box).

Your net earned income is your household income after taxes and deductions. It does **not** include income through Universal Credit or other benefits that you may receive.

Yes  No  Unsure

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## Child Tax Credit

If you are in receipt of **Child Tax Credit**, is your joint gross annual income over £16,190 per year?  
(Please place an X in the appropriate box).

Your joint gross income is your household income before taxes are taken into account.

Yes  No  Unsure

If you're not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box.

## DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the school sharing these details with the local authority to process my application for free school meals. I also agree to notify the school or local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/guardian: .....

Print name: ..... Date:.....

**Thank you for completing this form and helping to make sure our school is as well funded as possible.**

### How the information in this form will be used:

The information you provide in this form will be used by the school to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money our school will receive each year.

You only need to complete this form once and it will last for the duration of your child's time at their current school. You should contact the school or local authority if you have a change in financial circumstances.

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