

Upton Junior School



Admission to Secondary School in Kent



Changes

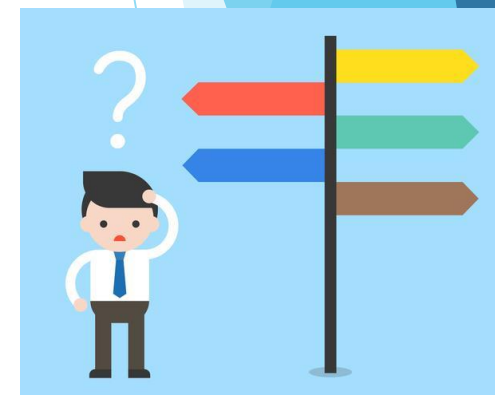


- ▶ Kent County Council approved plans to delay the Kent Test by around one month as a result of the impact of Covid-19 on schools and pupils. The test will now take place on **Thursday 15th October** for pupils who attend a Kent school.
- ▶ Due to the changes in the Kent Test process as a result of COVID-19, results are expected to be released by **26th November**. Parents should be aware that this date is subject to change, but we should keep an eye on Kent Admissions who will keep you informed of any adjustments that are required.



Changes

- ▶ Kent parents will also be offered two additional preferences on their child's secondary school application this year, an increase **from four to six**, to account for the later release of Kent Test results.



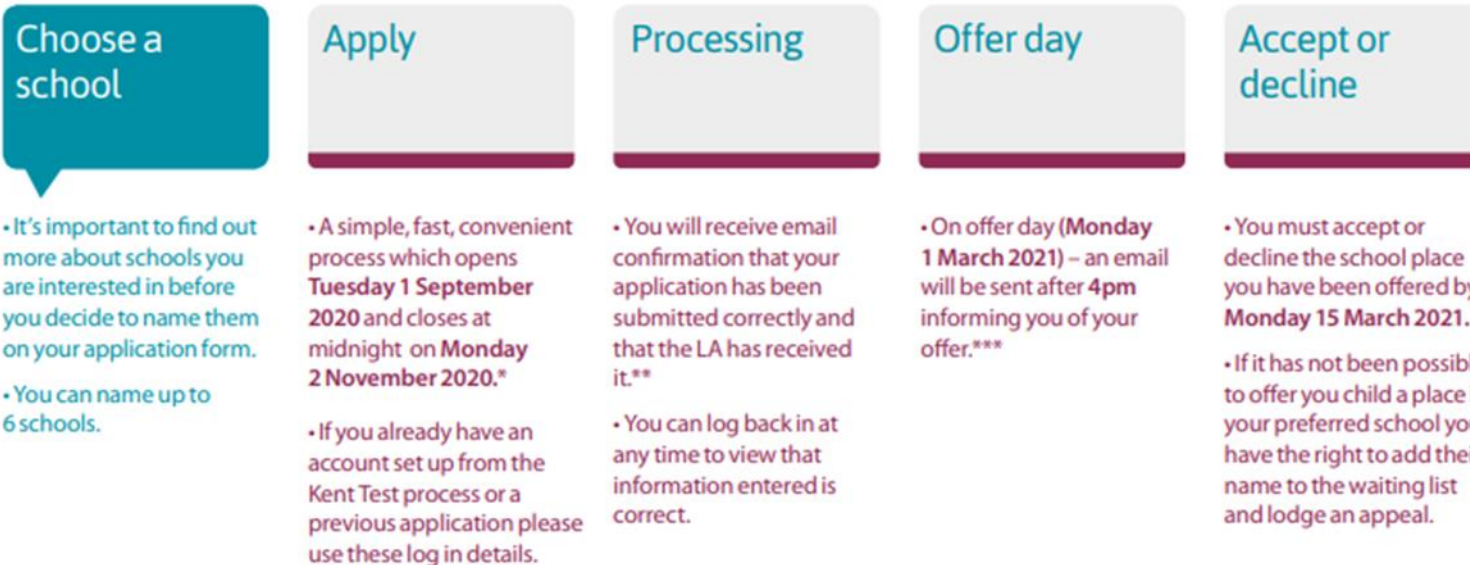


School Application

- ▶ Go to Kent Online Admissions www.kent.gov.uk/secondaryadmissions
- ▶ Apply online for a Secondary school place in Kent. **Opens Tuesday 1 September 2020 and closes at midnight on Monday 2 November 2020**



What to do



Key Dates



- ▶ **Tuesday 1 September 2020**
- ▶ Online application process opens. Go to [www.kent.gov.uk/ secondaryadmissions](http://www.kent.gov.uk/secondaryadmissions) to register and apply. Information about secondary schools will be available from our website. School open evenings begin, and details can be found on each school's website.
- ▶ **Thursday 15 October 2020 (amended from Thursday 10 September as a result of Covid-19)**
- ▶ Children in Kent who registered take the Kent Test (11+).
- ▶ **Monday 2nd November 2020**
- ▶ Online application process closes for the main round. Any amendments after this date must be emailed to kentonlineadmissions@kent.gov.uk
- ▶ **By Thursday 26 November 2020 (amended from Thursday 5 October 2020 as a result of Covid-19)**
- ▶ Kent Test (11+) assessment decisions sent to parents after 4pm. This date is subject to change in the event of further Covid-19 related restrictions, however, parents will be advised directly if this becomes necessary.
- ▶ **Monday 1 March 2021**
- ▶ Offers of school places sent to parents via email after 4pm.

**DATES TO
REMEMBER**

Key Dates



- ▶ **By Monday 15 March 2021**
- ▶ Parents should contact the school to accept/refuse the place that has been offered. Parents should also fill out the waiting list form the link in the offer email to be added to the waiting list of schools named on the original application.
- ▶ **By Monday 29 March 2021**
- ▶ Appeals need to be lodged by this date to be heard before September - appeals information can be found at www.kent.gov.uk/schoolappeals You can only appeal for schools that were named on the SCAF.
- ▶ **Wednesday 21 April 2021**
- ▶ Offer day for the second round of applications (known as reallocation). After this date waiting lists will be maintained by the schools and they will send out offers for any places that may become available. Parents that have received an offer of a school place from KCC can approach schools directly for alternative places.
- ▶ **April to June 2021**
- ▶ Admission appeals held.
- ▶ **September 2021**
- ▶ Children start in year 7 at secondary school.

**DATES TO
REMEMBER**

Application



- ▶ You need to apply for year 7 Secondary school places for **September 2021 by Monday 2 November 2020**. When you know which schools you are interested in, you need to apply using the online process available at www.kent.gov.uk/secondaryadmissions
- ▶ You should complete the application **by naming up to six schools; putting them in order of preference** with the one you would like most first.



Schools of Interest



- ▶ Schools publish a lot of information about what they teach, the facilities they offer and what they aim to achieve for their pupils on their websites. They will also have their own **prospectus or booklet** which you can ask for if you are interested in the school.
- ▶ All schools hold **open days and evenings**, when parents and children can visit and talk to teachers and existing pupils. We believe this provides a very good opportunity for you to get the feel of the school and encourage you to use the opportunities available.
- ▶ Wherever possible, schools will be adjusting their open evenings to take into account social distancing requirements, to give you the best chance of replicating this experience this year.
- ▶ Headteachers welcome enquiries from parents and will be able to tell you a great deal about their schools. Please see school websites for information about when these open evenings will take place.



IMPORTANT



- ▶ As the Kent Test is taking place later than usual this year, **you will need to list your preferred schools before you know your child's result.** If your child will be taking the Kent Test, **you should put your preferred grammar schools at the top of your list so that they can consider your application if your child qualifies.**
- ▶ **If your child doesn't qualify for grammar school, those preferences will not be considered, but your others will. You are therefore advised to name at least one school on your application form that is not a Grammar school.** Naming this school as the last preference will ensure that you are not offered it if a higher preference school can be offered instead. **Remember you have six choices this year to take this situation into account.**



Important

A yellow rectangular sticky note with a red pushpin at the top left corner. The word "Important" is written on the note in a bold, black, sans-serif font.

Summary of School Choices



- ▶ 6 choices
- ▶ Put them in order of preference - if two schools can offer a place, the school highest on your list will be offered.
- ▶ You must look at each school's admissions criteria if unsure of which to put and what needs to be included (Church Schools).
- ▶ If you are unsure whether you are within the correct distance from a secondary school, look at the over-subscription criteria.
- ▶ You can give reasons for each preference including details of any siblings that will still be on roll at the preferred school at the time of the applicant child's admission.



St George's Key Information



This form can be downloaded from the school website under **ADMISSIONS**

- ▶ IT IS ESSENTIAL THAT PARENTS COMPLETE THE SCHOOL'S OWN SUPPLEMENTARY INFORMATION FORMS IF THEY WISH THEIR CHILD TO BE CONSIDERED BY ST. GEORGE'S COF E FOUNDATION SCHOOL.



SUPPLEMENTARY APPLICATION FORM

PAPER COPIES OF THE YEAR 7 SUPPLEMENTARY FORM WILL BE SENT TO PRIMARY SCHOOLS BEFORE THE END OF SEPTEMBER

YEAR 7 SEPTEMBER 2021 SCHOOL SUPPLEMENTARY APPLICATION FORM



APPLYING FOR PLACES SEPTEMBER 2021

To apply for a place for Year R and Year 7 you will need to complete the School's Supplementary Form and return to Admissions at the school. You will also need to complete the online Common Application Form (CAF), which can be found at www.kent.gov.uk.

YEAR R:	
DEADLINE FOR ONLINE CAF TO BE COMPLETED:	15 th January 2021
DEADLINE FOR SCHOOL SUPPLEMENTARY FORM TO BE	22 nd



What happens after I've received an offer?



On **Monday 1 March 2021** KCC will contact Kent parents to inform them of the school they have been offered. You will receive **only ONE offer**. E-mail messages will be sent **after 4pm** to parents who provided an email address on their application, and letters will be posted first class to all other parents. Please be aware that KCC has no control over email delivery times once they have left their servers and some email providers may delay sending the messages to account holders. Parents are also advised to check their spam mail folders for the email before contacting kentonlineadmissions@kent.gov.uk.

All online applicants can also log back on to their online applications after 5pm and view their school offer. The applying **parent must let the offered school know whether you are accepting or refusing the place by Monday 15 March 2021. If you do not let the school know that you are accepting the place, it may be offered to someone else and you will lose it.**



What happens after I've received an offer?



- ▶ **IMPORTANT: PLEASE** ensure that you carefully read all of the email/letter as they will provide you with additional information on what to do next. It will provide you with an opportunity to either accept or refuse the place offered to you, how to request that your child's name is placed on the waiting list for any school you named on your SCAF but were not offered, and it will provide information on how to appeal against the decision to refuse your child a place at the school.

How do I join a schools waiting list?



- ▶ If a school is full the admission authority for that school must keep a waiting list, at least until the start of the January term 2021. A Grammar school can only put children on its waiting list who have been assessed suitable for Grammar school.
- ▶ On **Wednesday 21 April 2021** the Council will run a reallocation process to offer any vacant places to children on schools' waiting lists. Reallocation works in the same way as the process which offered places on Monday 1 March 2021, so that any places which may have become available can be offered to children on waiting lists, ranked by the schools according to their original oversubscription criteria. If more than one of the schools a parent would like can offer a place, they will offer the one they ranked highest on their waiting list form.
- ▶ After Wednesday 21 April 2021 schools will use their waiting lists to allocate any vacant places as they arise. The names on a school's waiting list must be ranked according to its published oversubscription criteria.



Appealing School Choice

- ▶ How can I lodge an appeal? If you are unhappy that you have not been offered one of your preferred schools you can appeal. This means that you can appeal for a place at any school **that you named and were not offered**, wherever you ranked it on the Secondary Common Application Form. You can appeal for any school you have been turned down for, but please do your best to make sure that your appeal is received by Friday 26 March 2021. This will help the people who organise a school's appeal hearings to try to arrange for all the appeals for that school to be considered at the same time and by the same panel, which is what the School Admission Appeals Code recommends.



Websites

- ▶ https://www.kent.gov.uk/__data/assets/pdf_file/0016/105073/Secondary-determined-scheme-for-2021-22.pdf
- ▶ https://www.kent.gov.uk/__data/assets/pdf_file/0020/17930/Secondary-admissions-booklet-all-areas.pdf

