

Welcome to  
Upton Junior School

Admission to Secondary  
School in Kent 2016

14<sup>th</sup> September 2015

# Let's celebrate

- Eventually all bar 2 children were given a place they were happy with - more of that later!!

# Important dates for this year

- The SCAF must be submitted by 31st October 2015 (2.11.15)
- Secondary schools will be holding open days from now onwards - you have their criteria online
- For 7th year you can complete it after you receive the results of PESE test
- PESE Results posted 14.10.15 - 4pm on line
- Parent consultations the following week

# How to complete the SCAF

- On line - [www.kent.gov.uk.ola](http://www.kent.gov.uk.ola)
- Benefits of this:
- You put the information into the system
- You can see the school offered after 4pm on 1<sup>st</sup> March 2016 the day before the letters are received (so long as you provide an email address )
- You will still receive a hard copy by post
- We will open the school for people with no access to internet from now onwards, just sign up on the list in the foyer so we can ensure someone is available to help if needed
- Please show the office a hard copy

# Completing the SCAF continued

- Upton will not receive any blank paper SCAFs - no pre-printed details this year
- Must not send hard copy to County if completed on line
- Can start completing it now and amend as necessary but remember to submit it!
- If not complete on line then the form needs to be handed in to the school office by Tuesday 20<sup>th</sup> October so we can get them sent off in time

# School choices

- 4 choices
- Put in order of preference - if 2 schools can offer a place school highest on list will be offered
- If not successful in Kent assessment test can still put 2 grammars - Parental appeals
- Must look at school's admissions criteria if unsure of which to put
- Must accept or decline by 17<sup>th</sup> March

# Offers of secondary places

- After 4pm **2nd March** for parents who applied on line, school open to access internet if needed
- All will receive offer letter **4<sup>th</sup> March**
- **17th March** parents must let schools know if accepting place or not
- Details about appeals included with this letter

# Waiting lists

- If school is over subscribed they have a waiting list till end of term 2 in new academic year - must request to be on this if named on your SCAF and want that school and meet the admissions criteria.



# Appeals

- Headteacher's appeals take place before you receive your child's results
- Parental Appeals are appealing against the allocation of secondary school **NOT** the result of the assessment and take place in March after the offer of secondary school places have been made
- **BUT DON'T WORRY NOW!!!**

# I need help!!!

- Do come into school if you are unsure about anything on the form or with regard to the appeals process.
- Parent consultations will take place after you get the results so we can chat then.
- Help line 0300041 21 21

# In summary

- Most know type of school before completing form
- 31<sup>st</sup> October (2.11.15) is closing date
- Let school have a copy of form or let us know you are completing on line so we can check every child has selected 2ary schools
- School computers are available if not have internet access
- Come and ask if you are unsure