

UPTON JUNIOR SCHOOL

Edge End Road, Broadstairs, Kent CT10 2AH Tel: 01843 861393 Fax: 01843 608498 Email: headteacher@upton.kent.sch.uk

Twitter: @uptonjuniors
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Mrs M Lewis BA Ed (Hons)
Headteacher
Twitter: @uptonjuniors

23rd June 2016

Dear Parents / Carers,

Re: Year 3 Go Ape Trip, Leeds Castle on Thursday 14th July 2016

As we approach this exciting outdoor educational visit to Go Ape at Leeds Castle on **Thursday 14**th **July 2016**, here are just a few gentle reminders and information for the trip. Trips such as this are <u>optional</u>, but are also enjoyable and valuable in terms of new experiences and skills for pupils.

Website: www.upton.kent.sch.uk



You can obtain more information on the 'Treetop Challenge Junior' please visit www.goape.co.uk

On the day:

Signed_

- The children will need to arrive at school for approximately 8:20 a.m.
- We are hoping to return for the end of the school day, exact timings will be confirmed closer to the day.
- They will need to bring a packed lunch and drinks (preferably water) which are sufficient for the day in a rucksack.
- Children who receive free school meals will be provided with a packed lunch by the school kitchen.
- Children need to come prepared for all weathers including a sun hat/cap and sun cream and waterproof coat or jacket.

A couple of amendments to the original letter, there is no gift shop, so spending money will NOT be required for this trip. Please do not bring a camera.

Please let your child's class teacher know if there are any medical requirements on the form below. Children will need to be responsible for taking travel sickness pills if they need them, both before school and before the journey back. Any medication also requires a clear name with instructions of what it is and when it should be taken.

If you would like your child to be part of this fantastic opportunity, please complete the slip below and **return to the School Office by Friday 1**st **July. Online Payments**: This trip is now available to pay online at www.schoolmoney.co.uk with your individual log-in details. This is a safe and secure way to pay for your child's trip online, if you are unsure please contact the school office directly.

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Yours sincerely		
Year 3 Team		
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I give permission for		to attend the Go Ape, Leeds
Castle on Thursday 14 th July 2016 and I enclose a payment of:	:	
£20.00 - Go Ape entry fee and coach cost (non-refundable if	f opt out on the day)	
I also agree to my son / daughter receiving medication as inst anaesthetic or blood transfusion, as considered necessary by		cal or surgical treatment, including
Please tick the box if you are willing to help with the trip		
Print the volunteer's name below . Please list any medical re	equirements here:	
Name of volunteer:	Print Name	

Date.



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Behaviour Policy & School Trips: Our expectation is for all of our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School and it is expected they follow the high standard of behaviour set whilst they are in school.

The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'.

We have in place a **3 Strikes Policy'** using our 'Behaviour Points' as a means to measure 'unacceptable behaviour', any child receiving less than 22 points in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with less than 22 points, then the 2nd strike will be issued and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with less than 22 points for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit.

I am confident this situation will not arise with your child but it is my duty to make you aware of our policy at this stage.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Mrs M Lewis
Headteacher