





# UPTON JUNIOR SCHOOL

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**Online Payments:** This trip is now available to pay online at [www.schoolmoney.co.uk](http://www.schoolmoney.co.uk) with your individual log-in details. This is a safe and secure way to pay for your child's trip online, if you are unsure please contact the school office directly.

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**Behaviour Policy & School Trips:** Our expectation is for all of our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School and it is expected they follow the high standard of behaviour set whilst they are in school.

The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'.

We have in place a **3 Strikes Policy** using our 'Behaviour Points' as a means to measure 'unacceptable behaviour', any child receiving less than 22 points in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with less than 22 points, then the 2<sup>nd</sup> strike will be issued and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with less than 22 points for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit.

I am confident this situation will not arise with your child but it is my duty to make you aware of our policy at this stage.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

*Mrs M Lewis*

Headteacher