

Welcome to Upton Junior School

Admission to Secondary School in Kent



Key Dates

**Wednesday 1
September 2021**

Online application process opens. Go to [www.kent.gov.uk/ secondary admissions](http://www.kent.gov.uk/secondary) to register and apply. Information about secondary schools will be available from our website. School open evenings begin, and details can be found on each school's website.

Thursday 9th September 2021	Children in Kent who registered take the Kent Test (11+).
Thursday 21st October 2021	Kent Test (11+) assessment decision sent to parents. After 4pm via email.
Monday 1st November 2021	National closing date for application forms.
Tuesday 1 March 2022	Offers of school places sent to parents via email after 4pm.



Key Dates

By Tuesday 15
March 2022

Parents should contact the school to accept/refuse the place that has been offered. Parents should also fill out the waiting list form the link in the offer email to be added to the waiting list of schools named on the original application.

By Monday 28th
March 2022

Appeals need to be lodged by this date to be heard before September – appeals information can be found at www.kent.gov.uk/schoolappeals You can only appeal for schools that were named on the SCAF.

Tuesday 26th
April 2022

Offer day for the second round of applications (known as reallocation). After this date waiting lists will be maintained by the schools and they will send out offers for any places that may become available. Parents that have received an offer of a school place from KCC can approach schools directly for alternative places.

April to June
2022

Admission appeals held.

September 2022

Children start in year 7 at secondary school.



Your Child's Kent Test Score

If your child took the Kent test, they will get 3 standardised scores, one for English, one for maths and one for reasoning, and a total (aggregate) score.

- Standardisation is a statistical process which compares your child's performance with the average performance of other children in each test. A slight adjustment is made to take account of each child's age so that the youngest are not at a disadvantage.
- The grammar school threshold for the 2021 tests will not be published until the results have been sent out.



School Application



Go to Kent Online Admissions
kent.gov.uk/secondaryadmissions Apply online
for a Secondary school place in Kent. **Opens
Wednesday 1 September 2021 and closes at
midnight on Monday 1st November 2021**

► <http://www.kent.gov.uk/ola>

SCAF and supporting publications will:

- (a) invite parents to express **up to four** preferences including, where relevant, any schools outside the Kent County Council area, and to rank each school according to their order of preference. Kent residents **must** complete a Kent SCAF. Residents outside Kent **must** complete their home Local Authority's SCAF (e.g. Medway residents complete a Medway SCAF etc).
- (b) allow parents to give reasons for each preference including details of any siblings that will still be on roll at the preferred school at the time of the applicant child's admission.
- (c) invite parents of looked after and previously looked after children to send Kent County Council evidence that supports the request for consideration under either criteria by **10 December 2021**.
- (d) explain that the parent will receive no more than one offer of a school place and that:
 - (i) a place will be offered at the highest available ranked preference for which they are eligible for a place; and
 - (ii) if a place cannot be offered at a school named on the form, a place will be offered at an alternative school.



Application

- You need to apply for year 7 Secondary school places for **September 2022** by **Monday 1st November 2021**. When you know which schools you are interested in, you need to apply using the online process available at www.kent.gov.uk/secondaryadmissions
- You should complete the application by **naming up to four schools; putting them in order of preference** with the one you would like most first.





Schools of Interest

- Schools publish a lot of information about what they teach, the facilities they offer and what they aim to achieve for their pupils on their websites. They will also have their own **prospectus or booklet** which you can ask for if you are interested in the school.
- All schools hold **open days and evenings**, when parents and children can visit and talk to teachers and existing pupils. We believe this provides a very good opportunity for you to get the feel of the school and encourage you to use the opportunities available.
- Headteachers welcome enquiries from parents and will be able to tell you a great deal about their schools. Please see school websites for information about when these open evenings will take place.



Summary of School Choices

- ▶ 4 choices
- ▶ Put them in order of preference - if two schools can offer a place, the school highest on your list will be offered.
- ▶ You must look at each school's admissions criteria if unsure of which to put and what needs to be included (Church Schools).
- ▶ If you are unsure whether you are within the correct distance from a secondary school, look at the over-subscription criteria.
- ▶ You can give reasons for each preference including details of any siblings that will still be on roll at the preferred school at the time of the applicant child's admission.



St George's Key Information

► IT IS ESSENTIAL THAT PARENTS COMPLETE THE SCHOOL'S OWN SUPPLEMENTARY INFORMATION FORMS IF THEY WISH THEIR CHILD TO BE CONSIDERED BY ST. GEORGE'S COF E FOUNDATION SCHOOL.

This form can be downloaded from the school website under **ADMISSIONS**

YEAR 7:	
DEADLINE FOR ONLINE CAF TO BE COMPLETED:	Monday 1st November 2021
DEADLINE FOR SCHOOL SUPPLEMENTARY FORM TO BE COMPLETED AND RETURNED TO THE SCHOOL	Friday 5th November 2021
NATIONAL OFFERS DAY	Tuesday 1st March 2022

ADMISSIONS

Please see information below for applying for places at the school. For any further information please call Admissions on 01843 609040 or by email at samanthataft@st-georgescofe-thanet.kent.sch.uk

ADMISSIONS CRITERIA - SEPTEMBER 2022



PLACES FROM SEPTEMBER 2022

YEAR 7 PLACES - SEPTEMBER 2022

The deadline for Year 7 applications for September 2022 is Monday, 1st November 2021. School supplementary application forms must be received by Friday, 5th November 2021, if not received by this date they will not be considered with your application.

YEAR R PLACES - SEPTEMBER 2022

The deadline for Year R applications for September 2022 is Monday, 17th January 2022. School supplementary application forms must be received by Friday, 21st January 2022, if not received by this date they will not be considered with your application.

APPLYING FOR PLACES SEPTEMBER 2022



What happens after I've received an offer?

On **Tuesday 1 March 2022** KCC will contact Kent parents to inform them of the school they have been offered. You will receive **only ONE offer**. E-mail messages will be sent **after 4pm** to parents who provided an email address on their application, and letters will be posted first class to all other parents. Please be aware that KCC has no control over email delivery times once they have left their servers and some email providers may delay sending the messages to account holders. Parents are also advised to check their spam mail folders for the email before contacting kentonlineadmissions@kent.gov.uk.

All online applicants can also log back on to their online applications after 5pm and view their school offer. The applying parent **must let the offered school know whether you are accepting or refusing the place by Tuesday 15 March 2022**. If you do not let the school know that you are accepting the place, it may be offered to someone else and you will lose it.



What happens after I've received an offer?

► **IMPORTANT: PLEASE** ensure that you carefully read all of the emails/letters as they will provide you with additional information on what to do next. It will provide you with an opportunity to either accept or refuse the place offered to you, how to request that your child's name is placed on the waiting list for any school you named on your SCAF but were not offered, and it will provide information on how to appeal against the decision to refuse your child a place at the school.



How do I join a schools waiting list?

- If a school is full the admission authority for that school must keep a waiting list, at least until the start of the January term 2022. A Grammar school can only put children on its waiting list who have been assessed suitable for Grammar school.
- On **Tuesday 26th April 2022** the Council will run a reallocation process to offer any vacant places to children on schools' waiting lists. Reallocation works in the same way as the process which offered places on Monday 1 March 2022, so that any places which may have become available can be offered to children on waiting lists, ranked by the schools according to their original oversubscription criteria. If more than one of the schools a parent would like can offer a place, they will offer the one they ranked highest on their waiting list form.
- After Tuesday 26th April 2022 schools will use their waiting lists to allocate any vacant places as they arise. The names on a school's waiting list must be ranked according to its published oversubscription criteria.



Appealing school choice

► How can I lodge an appeal? If you are unhappy that you have not been offered one of your preferred schools you can appeal. This means that you can appeal for a place at any school **that you named and were not offered**, wherever you ranked it on the Secondary Common Application Form. You can appeal for any school you have been turned down for, but please make sure that your appeal is received by Monday 28th March 2022. This will help the people who organise a school's appeal hearings to try to arrange for all the appeals for that school to be considered at the same time and by the same panel, which is what the School Admission Appeals Code recommends.



Websites

► https://www.kent.gov.uk/__data/assets/pdf_file/0008/117836/Secondary-determined-scheme-for-2022-23.pdf

