



Notice of the Annual General Meeting (AGM)

Monday 30th January 2017, 6pm at Upton Juniors

(Company No.09449979)

Notice is hereby given that the Annual General Meeting (the "Meeting") of Viking Academy Trust (the "Trust") will be held at Upton Junior School on Monday 30th January 2016 at 6pm to transact the following business:

No	Agenda Item	Purpose	By Whom	Time
1. Procedural (part one)				
1.1	Welcome & Introductions	Receive	Chair	5 min
1.2	Apologies for absence	Receive	Clerk	1 min
1.3	Confirmation of 2015-16 AGM minutes (February 2016)	Approve	Trust	1 min
1.4	Matters arising from the minutes	Discuss	Attendees	5 min
2. Business (part two)				
2.1	Presentation and acceptance of annual report for 31.8.16	Receive and discuss	Chair	10 min
2.2	Presentation of the accounts	Receive and discuss	Auditors	10 min
2.3	Appointment of Company's auditors for 2017-2018	Approve	Trust	5 min
2.4	Any proposed changes to the articles of association	Receive	Chair	5 min
2.5	Appointment/retirement of members	Receive	Members	5 min
2.6	Resignation/retirement/election of Trustees	Receive	Trustees	5 min
2.7	Questions from those in attendance - invited in advance for return to the Clerk by email by 23 January 2017	Discuss	Attendees	10 min
2.8	Date of 2017-2018 AGM			
2.9	Any other urgent business	Receive	Attendees	5 min
	Closing remarks	Receive	Chair	1 min

Mrs Cheryl Southern, Clerk to Trust
Cheryl.southern@vikingacademytrust.com