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Friday 12th May 2023

Dear Parents and Carers,

Re. Important Changes to Breakfast Club and After School Club – ACTION REQUIRED

From Term 6 onwards, we will be making some important changes in our wraparound care at Upton. Breakfast Club and After School Club have become increasingly popular and we must ensure that we are providing a childcare service to all our working families and those most in need. We only have a certain number of staff but most importantly, we only have a limited amount of space in which we can safely accommodate our wraparound care children. We need to ensure the safeguarding, safety and wellbeing of both our pupils and staff involved in this service.

Therefore, from Term 6 a number of changes will be implemented. Firstly, our Breakfast Club and After School Club prices will be increasing:

- **Breakfast Club will now be £3 per session 7.30-8.30am**

This price includes cereal, toast, bagel and fruit options.

After School Club sessions and prices will now be as follows:

There will be no 15 minute session for £2. Parents must book in for one of the below instead or pick up on time at 3.15pm.

- **Session 1 (3.15 – 4.30pm with a small snack) will now be £5 per session.**
- **Session 2 (after club until 6pm including stay to tea) will now be £7 per session*.**
- **Session 3 (3.15 – 6pm) will now be £10 per session*.**

*Stay to tea includes a cooked tea in the session. Menu items include pizzas, pasta dishes, hot dogs, chicken/vegetarian wraps and a small treat for pudding.

Please also note the change in time to the After School Club. The club will no longer finish at 6.15pm. From Term 6 it will finish at 6pm.

In addition, all parents and carers using the wraparound care service will be required to complete a new registration form, which contains extra safeguarding information for club staff.

‘One Childhood One Chance’

Chilton Primary School, Ramsgate Arts Primary School and Upton Junior School are operated by **Viking Academy Trust** which is a charitable company limited by guarantee and registered in England and Wales with company number 09449979. The Registered Office is at Chilton Primary School, Chilton Lane, Ramsgate, Kent, CT11 0LQ. Viking Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



New Wraparound Care Registration Form

Please ensure you complete this at your earliest convenience so that we can add you to the new payments on School Money and you can book for Term 6. Even if you have used the clubs before, you must complete this new form in order to book ahead. Each new registration form will be sent to the Head of School, in order for them to check that the club is suitable for your child and to put any additional resources in place, should this be necessary.

We will also be introducing some new timetabled activities into our After School Club, to support our parents who work until 6pm, with some educational activities and after dinner reading. If you have any questions on this, please speak to your After School Supervisor.

Thank you for your continued support,

Michaela Lewis
Executive Headteacher

Claire Roby
Extended Services Manager

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