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Miss D Arthur - Head of School

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Dear Parents/Carers

## **Breakfast Club**

Upton Breakfast club is a fabulous way for your child to start their school day.

The gate for Breakfast club is open from **7.30am-8am**, if you arrive with your child after **8am** please walk them to the office and use the Ring doorbell, where a member of staff will come and welcome you. There will be no breakfast served after 8am.

The club has been set up to assist with working parents' childcare arrangements, and we aim to be flexible where possible. If you work shifts, we ask you to sign up for the minimum number of days you would need provision – for example you know you work 3 days a week but the days change on a regular basis. We would ask you to sign up for 3 days and then let us know before the start of the week the actual days your child will attend.

Breakfast is served from **7.40am – 8am** in the school hall. It consists of a choice of cereals, toast or rolls with a choice of spreads, fruits and milk. Children are offered a hot breakfast every Friday: this usually consists of one of the following: bacon in a roll or sausage in a roll. Water or fruit juices are offered as drinks. **PLEASE LET US KNOW IF YOUR CHILD HAS ANY ALLERGIES/DIETRY REQUIREMENTS.** The children are asked to clean their plates, bowls and cutlery once they have finished eating.

After breakfast, they join in a variety of social games and activities. These could include card games, singing, arts and crafts, a puzzle corner, reading or board games.

The children are supervised by school staff from 7.30am until they go out to their classrooms at 8.30am. Unfortunately, we are unable to accept children any earlier than 7.30am.

We charge £3 a day for each child to cover the cost of running the club, parents are asked to pay for a week in advance (i.e. on the first day of each week) and children will be registered in.

If you would like your child to join Breakfast club, please complete this form:

<https://app.keysurvey.co.uk/f/41660743/59bf/>

You will need to use the MCAS app to book your child's place at least 24 hours in advance.

Kind regards

Upton

Behaviour Policy & School Trips: Our expectation is for all our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School, and it is expected they follow the high standard of behaviour set whilst they are in school. The staff leading the trip must be confident that the children understand the importance of

## **'One Childhood One Chance'**

Chilton Primary School, Ramsgate Arts Primary School and Upton Junior School are operated by Viking Academy Trust which is a charitable company limited by guarantee and registered in England and Wales with company number 09449979. The Registered Office is at Chilton Primary School, Chilton Lane, Ramsgate, Kent, CT11 0LQ. Viking Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'. We have in place a '3 Strikes Policy' using our 'Behaviour Points' to measure 'unacceptable behaviour'. Any child receiving 22 points or less in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with 22 points or less, then the 2nd strike will be issued, and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with 22 points or less for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit. I am confident this situation will not arise with your child, but it is my duty to make you aware of our policy at this stage.

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