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Dear Parents / Carers,

'Beauty & the Beast' Pantomime at Marlowe Theatre, Canterbury, Friday 6th December.

As we approach this exciting visit to Beauty & the Beast on Friday 6th December, here are just a few gentle reminders and additional information for the trip.

On the day: No Bags needed. Children require a **packed lunch** on this day in a disposable bag, if your child has free school meals one will be provided for them, please let us know if this is not needed.

- Children will be having lunch at 11.00am and coaches leaving at 11.30am.
- The performance begins at 1pm.
- We expect to return to school between 5.00pm-5.30pm (traffic dependent).
- Children will be collected from their classrooms as normal.
- Children will need to bring a small snack and a drink, that can fit into their coat pockets.
- Please ensure your child has a coat - children will need to be in school uniform.

If your child needs to take a travel sickness pill, please complete the Administering Medicine Form on our website under Parents/Parent Form, any medication must be clearly named with instructions of what it is and when it should be taken and given to the school office before Friday 6th December.

Yours sincerely,

Miss D Arthur

Head of School

Behaviour Policy & School Trips: Our expectation is for all our pupils to behave the 'Upton Way' across all aspects of school life. To be off site, on a school trip, the expectation is even greater. The children are representing Upton Junior School, and it is expected they follow the high standard of behaviour set whilst they are in school. The staff leading the trip must be confident that the children understand the importance of following our rules and routines. Therefore, behaviour between now and the trip must remain at the expected level, with every child behaving the 'Upton Way'. We have in place a '3 Strikes Policy' using our 'Behaviour Points' to measure 'unacceptable behaviour'. Any child receiving 22 points or less in one week will be given a 'verbal warning' as strike 1 and parents will be informed. Should the negative behaviour continue, with a child ending a week for the second time with 22 points or less, then the 2nd strike will be issued, and parents will receive a letter notifying them of this. If, unfortunately, the child continues to exhibit unacceptable behaviour and ends a week with 22 points or less for the third time, then the final strike will be issued. This will result in their place on the school trip being withdrawn.

We are sure you will appreciate that for the health and safety of all our pupils and staff, behaviour not of an acceptable standard cannot be allowed for an offsite visit. I am confident this situation will not arise with your child, but it is my duty to make you aware of our policy at this stage.

'One Childhood One Chance'

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